

## School Covid-19 Risk Assessment & Checklist

### Part A: Assessment Details

<b>Setting:</b>	The Loyne Specialist School and Post-19 Grizedale Centre	
<b>Address:</b>	Sefton Drive, Lancaster, LA1 2QD	
<b>Completed by:</b>	Anna Lazenbury	
<b>Date first published:</b>	21 <sup>st</sup> September 2021	
<b>Proposed review date:</b>	As and when changes occur to national and/or local guidance.	Reviewed 2 <sup>nd</sup> December 2021 Reviewed 5 <sup>th</sup> January 2022
<b>Signed</b>	 Susan Campbell Headteacher	 Dr Ann-Marie Houghton Chair of Governors

As an employer, we must by law protect workers and others from risks to their health and safety. This includes risks from COVID-19. COVID-19 is a workplace hazard and it must now be managed in the same way as other workplace hazards. This includes:

- completing a suitable and sufficient assessment of the risks of COVID-19 in the workplace and
- identifying control measures to manage the risk.

**Failure to carry out a suitable and sufficient risk assessment and put in place sufficient control measures may be considered a breach of health and safety law.**

We will regularly review and update our risk assessments to reflect changes to guidance and treat the Risk Assessment as a 'living document', as the circumstances in our school and public health advice changes. This will include having active arrangements in place to monitor whether the controls are effective and working as planned.

Part B: Potential hazards & Guidance on How to Control Them	Who Might be Harmed	Type of Harm	Controls Measures (actions taken to control risk)
<b>Changes to official COVID guidance and advice</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	<p>Senior leaders refer to official advice from the government, Department of Education (DfE), Health Security Agency (HSA) and the Health and Safety Executive (HSE), alongside advice released by Lancashire County Council (LCC) and Lancashire Resilience Forum (LFR).</p> <ul style="list-style-type: none"> <li>○ <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a></li> <li>○ <a href="https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/send-and-specialist-settings-additional-covid-19-operational-guidance-applies-after-step-4">https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/send-and-specialist-settings-additional-covid-19-operational-guidance-applies-after-step-4</a></li> <li>○ <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></li> <li>○ <a href="https://www.hse.gov.uk/">https://www.hse.gov.uk/</a></li> </ul> <p>The Headteacher and Senior Leadership Team will keep staff, parents/carers and Governors up to date with any changes to advice and school arrangements as and when they occur via this risk assessment and direct communications from school.</p>
<b>Plan B Restrictions</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	<p>With effect from 8<sup>th</sup> December and to continue until 26<sup>th</sup> January England remains under 'Plan B'. Further information regarding the national implications can be found here: <a href="https://www.gov.uk/government/news/prime-minister-confirms-move-to-plan-b-in-england">https://www.gov.uk/government/news/prime-minister-confirms-move-to-plan-b-in-england</a></p>

<p><b>Risk of Spread Through Aerosols</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>One of the key control measures remains to ensure an adequate supply of fresh air enters all occupied rooms and workplaces. Good ventilation helps to reduce the risk of spreading coronavirus, by diluting the amount of air borne pathogens.</p> <p>When school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching and working environment is maintained. Arrangements should balance the need for increased ventilation while maintaining a comfortable temperature. Staff will be regularly reminded via morning briefings and email, to ensure windows (where there are windows) are opened to ensure ventilation is maintained.</p> <p>Our Ventilation Risk Assessment is published on our website at <a href="https://www.loynschool.org.uk/">https://www.loynschool.org.uk/</a></p> <p><b>Natural ventilation</b>                  Open windows and doors to maximise air flow into the building, where this is safe and practical. Be aware of the potential security risk of windows and doors left open in unoccupied parts of the building. In extreme cold or wet weather, even partial opening is better than not opening at all.</p> <p>We will open windows and external doors fully prior to, or between periods of occupation, e.g. at either end of the working day, at meal breaks, etc, to enable fresh air to be drawn in, refreshing the workplace prior to reoccupation.</p> <p><b>Adjust temperature controls and operating times</b>                  In cooler months, adjusting heating controls to extend operating times will help maintain comfortable internal temperatures. Alternatively advising occupants to add an extra layer of clothing, to account for the weather, will have the same effect.</p>
<p>Issue: 7                  Issued by: H&amp;S Team</p>	<p style="text-align: right;">School Covid-19 Risk Assessment                  Page 3 of 26</p>		

			<p><b>CO2 Monitors</b></p> <p>The Government has now completed their programme of providing CO2 monitors to all schools and schools are encouraged to ensure that monitoring takes place regularly. Staff are aware of the need to report readings to the School Business Manager (SBM) if they are regularly reading between 800ppm – 1500ppm or above 1500ppm for over one week. In line with DfE guidance (to place monitors in densely populated areas) monitors have been provided to each classroom, Post 19 bases and staffroom. Monitoring will identify areas where additional/mechanical interventions may be required.</p> <p>School has purchased additional air filtration devices for use in Post 19 and some of our FE bases. Additional devices will be purchased as required.</p>
<p><b>Removal of Social Distancing</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>COVID is passed from person to person through respiratory droplets and direct contact. The incubation period is between 1 and 14 days and the infectious period, 2 days prior to symptoms appearing and up to 10 days after displaying symptoms.</p> <p>However, new guidance (with effect from August 2021) states that there are no restrictions in place, including in schools, regarding social distancing. However, all staff and pupils and young adults who have mental capacity must remain aware of the benefits of social distancing.</p> <p>Current DfE guidance (January 2022) states, it is no longer necessary or recommended to keep children, young adults or staff in consistent groups ('bubbles'), unless the Outbreak Management Plan needs to be implemented due to an 'outbreak' as defined in the plan.</p>
<p><b>Restrictions from January 2022</b></p>	<p>Staff, pupils, young</p>	<p>Potential spread of</p>	<p>With effect from January 2022 the following restrictions will continue to be removed (unless the Outbreak Management Plan is implemented)</p>
<p>Issue: 7 Issued by: H&amp;S Team</p>	<p style="text-align: right;">School Covid-19 Risk Assessment Page 4 of 26</p>		

	<p>adults, visitors,</p>	<p>infectious disease</p>	<ul style="list-style-type: none"> <li>• Class bubbles</li> <li>• Separate assigned areas for staff breaks and lunches</li> <li>• One person restriction in female staff toilets</li> <li>• Wearing of scrubs</li> </ul> <p>Due to the ongoing nature of the pandemic and surge in cases related to Omicron, some operational changes will remain in place until further notice.</p> <p>Further restrictions may be reintroduced at any time if there are any changes to national and/or local advice.</p> <p><b>Morning Briefings</b>                  These will continue via Zoom until 11<sup>th</sup> February 2022 pending further review.</p> <p><b>Breaks and Lunch (Staff)</b>                  Break and lunch may be taken in the staffroom, hall or conservatory (if available).</p> <p><b>Breaks and Lunch (pupils)</b>                  These will continue to be taken in class bases following the success and positive feedback regarding break and lunchtime routines during COVID-19 restrictions. Staff are reminded to be cautious when carrying hot food/wheeling hot food on trolleys.</p> <p><b>Departmental Meetings</b>                  With effect from January 2022 departmental meetings will revert back to remote delivery. This will be reviewed at 11<sup>th</sup> February 2022.</p>
--	------------------------------	-------------------------------	---

			<p><b>Assemblies</b> Due to a surge in cases (January 2022), all assemblies will revert back to remote delivery. This will be reviewed at 11<sup>th</sup> February 2022.</p> <p><b>Swimming</b> This has resumed with effect from October 2021 and will be kept under review.</p> <p><b>P.E</b> This will continue outside where possible, weather permitting, or in the hall. In the event of inclement weather alternative class based physical movement activities should be considered.</p> <p><b>Lunchtime and After School Clubs</b> School clubs have recommenced from October 2021.</p> <p><b>Take 5 (Parent Group)</b> <b>Take 5</b> has recommenced from October 2021.</p> <p><b>Use of the Minibus</b> The minibuses can be used but touch points must be anti-bac'd after use by the staff members using the bus. Anti-bac must be kept and used on board by all persons.</p> <p>Staff are reminded of the Minibus Policy and Risk Assessment which is available on our Staff Portal via the school website.</p> <p><b>Nurses and Therapists</b> Will continue to wear full PPE when entering class bases or coming in to contact with pupils.</p> <p><b>Entrance and Exit Points</b> All classes will enter via the main entrance other than:</p>
--	--	--	--

			<p><b>F.E Centre</b> – enter/exit via rear doors to FE.</p> <p><b>Rydal</b> – enter/exit via Rydal side door.</p>
<b>Remote Learning</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	As students and pupils return to education and childcare settings following the holiday period, the current requirements for remote education continue to remain in place should pupils be unable to attend due to class closures.
<b>Transmission of Covid-19 through insufficient personal hygiene</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	<p>Effective hand washing is one of the easiest ways to protect yourself and others from illnesses such as COVID. Washing your hands properly removes dirt, viruses and bacteria and prevents them spreading to other people and objects which in turn can spread illnesses including COVID.</p> <p>Staff, pupils, young adults and visitors are instructed to use the sanitising stations on arrival at school. Staff, pupils and young adults are reminded to use hand sanitiser regularly throughout the day particularly when they return from breaks, when they change rooms, before and after eating, after using the toilet, after touching shared resources or after touching their face, blowing their nose, sneezing, coughing;</p> <p>Hand washing facilities are readily available. Where hand washing facilities are not readily available, hand sanitiser stations have been positioned to allow pupils, young adults and staff to clean their hands regularly.</p> <p>Staff have frequent opportunities to wash or anti-bac their hands when providing care to non-symptomatic children who present behaviours which may increase the risk of droplet transmission such as biting, licking, kissing or spitting.</p> <p>Pupils and young adults (who have mental capacity) are reminded how to catch coughs and sneezes if a tissue is not</p>

			<p>readily available i.e. in the crook of the elbow rather than in the hands.</p> <p>Posters display good hand washing technique and government guidelines on good respiratory hygiene.</p> <p>First aiders will pay particular attention to sanitisation measures immediately before and following the administration of first aid.</p> <p>Staff who have assisted someone who has taken unwell with COVID symptoms are aware of the need to follow appropriate handwashing guidelines.</p> <p>Staff handling deliveries will observe good hand hygiene.</p>
<p><b>Risk of Virus Spreading Through Contact with Contaminated Surfaces</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>COVID can still be spread through touching contaminated surfaces.</p> <p>Where cleaning is required after a known or suspected case of COVID, refer to the <a href="#">guidance on cleaning in non-healthcare settings</a>. Staff are responsible for cleaning down the areas in the first instance where a COVID symptomatic person has been before alerting the Site Supervisor to carry out a deep clean.</p> <p>Lidded pedal bins are provided throughout school for all non-clinical waste. Clinical waste must be disposed of in the yellow clinical waste bins.</p> <p>Rooms/shared areas are cleaned regularly thoroughly each day by staff and touch points anti-baced as frequently as possible when the room is in use.</p> <p>Classroom based resources that are shared such as books, play equipment, toys, sports equipment, outdoor play equipment, art and science equipment are cleaned regularly as far as possible. They no longer have to be quarantined.</p>

		<p>Where non-symptomatic children present behaviours which may increase the risk of droplet transmission such as biting, licking, or spitting there will be increased vigilance of cleaning of frequently touched surfaces.</p> <p>Staff, pupils and young adults are encouraged to have their own resources where possible, e.g. pens, sensory items etc, to avoid the need to share items that cannot be easily cleaned;</p> <p>Pupils, young adults and staff are encouraged to avoid touching their faces whenever possible particularly with unwashed hands.</p> <p>The <b>Catch it, Bin it, Kill it</b> guidance is promoted to catch coughs and sneezes in tissues and throw them in the bin immediately (hands to be washed immediately after disposal).</p> <p>Unnecessary sharing including the sharing of items that do not contribute to a pupil's education or development is discouraged.</p> <p>Staff have been instructed on cleaning and sanitising requirements including the use of chemicals and cleaning materials and instructions on the use of PPE.</p> <p>Contaminated or suspected contaminated waste is disposed of in the clinical waste bins.</p> <p><b>Viro Cube</b></p> <p>School has purchased 3 portable Viro Cube units. Enviro Cube is an air and surface contact killer that eradicates <b>bacteria, viruses and spores</b>, and also destroys all odours, it also <b>filters and purifies the air</b>. The Viro cubes can be used anywhere across school or our Post 19 provision.</p> <p>It <b>requires no chemicals</b>, once training has been given it can be used every day in any area as part of an on-going cleaning programme.</p>
--	--	--

<p><b>Use of Face Coverings and PPE</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Current government guidance states; where pupils in year 7 (which would be children who were aged 11 on 31 August 2021) and above are educated, we recommend that face coverings should be worn by pupils, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas.</p> <p>From January 4th, we also recommend that in those schools where pupils in year 7 and above are educated, face coverings should be worn in classrooms. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. This will also be a temporary measure.</p> <p>This guidance also applies to our Post-19 provision.</p> <p><b>However, as a special school/Post 19 provision all of our young people are exempt from wearing a face covering, but may opt to do so if they wish or their parent/carer provides a face covering.</b></p> <p>There are some circumstances where people may not be able to wear a face covering. Please be mindful and respectful of such circumstances. Some people are less able to wear face coverings, and the reasons for this may not be visible to others. In relation to education settings, this includes (but is not limited to):</p> <ul style="list-style-type: none"> <li>• people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability</li> <li>• people for whom putting on, wearing or removing a face covering will cause severe distress</li> <li>• people speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate</li> <li>• to avoid the risk of harm or injury to yourself or others</li> </ul>
---	---	---	---

			<p>The advice on face coverings in classrooms will be in place until <b>Wednesday 26th January 2022</b>, when Plan B regulations are currently scheduled to expire, at which point it will be reviewed.</p> <p><b>Personal Care</b> You must continue to wear a face covering when providing personal care.</p> <p><b>To be effective face coverings must fit securely around the face to cover the mouth and nose.</b></p> <p>Additional PPE for <b>MUST be worn</b> when attending to a pupil that is displaying symptoms of COVID. Symptoms are</p> <ul style="list-style-type: none"><li>• a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)</li><li>• a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</li><li>• a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal</li></ul> <p>Each class base and Post 19 base has a fully stocked COVID response box. Staff teams are responsible for replenishing these boxes.</p> <p>In the event of a local outbreak the local authority may reintroduce the need for additional PPE.</p>
--	--	--	---

			<p>Face visors should not be worn as an alternative to face coverings unless as part of a risk assessment when undertaking a specific activity.</p>
<p><b>Protecting People at Higher Risk of Infection Previously Clinically Extremely Vulnerable (CEV)</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>There are some groups who are at higher risk of severe illness from COVID. See guidance on <a href="#">protecting people who are clinically extremely vulnerable</a>.</p> <p><b>Pupils</b> Whilst attendance at school is mandatory, we recommend that leaders in education work collaboratively with families to reassure them and to help their child return to their everyday activities. Discussions should have a collaborative approach, focusing on the welfare of the child or young person and responding to the concerns of the parent, carer or young person.</p> <p><b>Staff</b> Extra consideration needs to be given to workers facing mental and physical health difficulties. Those who are clinically extremely vulnerable are no longer advised to shield but must continue to be supported by discussing with them their individual needs and supporting them in taking any additional precautions advised by their clinicians.</p> <p>An <b>individual risk assessment</b> has been completed for any staff member who is in a vulnerable category, significant risk factors or who is experiencing mental health issues due to COVID.</p> <p>A <b>new &amp; expectant mother risk assessment</b> and <b>individual COVID risk assessment</b> will be completed for all pregnant staff.</p> <p>Where possible, pregnant staff who are 28 weeks or beyond will be offered the opportunity to be non-class based and given tasks to complete e.g. prepare learning material, laminating,</p>

			<p>updating communication resources. This may not be possible in all instances. Each role will be considered on an individual basis.</p>
<p><b>COVID Symptoms in School and Close Contacts</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Any staff member or pupils displaying COVID symptoms must not attend for school/Post 19 or must go home immediately and arrange a PCR test if they become unwell during the course of the day.</p> <p>Refer to government Stay at Home Guidance for further information;</p> <p><a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a></p> <p>Staff members must call school (between 8.00am – 4.00pm) if they receive a positive LFD or PCR test result. If the test result is negative staff must still report the result and then return to work straight away. Outside of office hours staff must email <a href="mailto:a.lazenbury@loyne.lancs.sch.uk">a.lazenbury@loyne.lancs.sch.uk</a> and <a href="mailto:k.veevers@loyne.lancs.sch.uk">k.veevers@loyne.lancs.sch.uk</a>.</p> <p>With the results of any tests.</p> <p>Results for pupils can be reported to the school office during the hours above or shared via the school office or Class Dojo.</p> <p>Staff, pupils and young adults must stay at home if they have COVID symptoms and book a PCR test <b>within 2 days</b> of symptoms starting.</p> <p>If a pupil in school develops <a href="#">COVID-19 symptoms</a>, however mild, they must to taken to the Isolation Ward where they will await collection from their parent/carer.</p>

			<p>If a pupil is awaiting collection, they will be left in the Isolation Ward, on their own if possible and safe to do so, while the accompanying staff member waits on the other side of the door. Appropriate PPE must be used by staff members accompanying the symptomatic young person, these are, vinyl/nitrile gloves, face mask, visor, apron.</p> <p>Any rooms they have used must be thoroughly cleaned after they have left.</p> <p>If a young adult in Post-19 develops symptoms they must wait outside in the woodland area supported by staff until they can be collected.</p> <p>If a child/young adult is symptomatic and is unable to tolerate a PCR test they will have to remain absent from school/Post 19 from the date of onset of symptoms and for 10 full days. Even if their symptoms improve or disappear we will not be able to accept them back into the setting until their isolation period is complete.</p> <p>If we are made aware of a positive case of COVID in school or our Post 19 provision via an LFD or PCR test we will inform any close contacts and advise them to commence daily LFD testing for 7 days. This includes unvaccinated staff where the close contact is in school. Unvaccinated staff will not be required to isolate unless someone in their household has COVID symptoms or they are advised to isolate by Test and Trace.</p> <p>If the PCR returns a negative result isolation for the symptomatic person can cease and normal duties can be resumed.</p>
--	--	--	--

<p><b>Temporary Suspension of Confirmatory PCR Testing</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>With effect from 11<sup>th</sup> January 2022 people who are asymptomatic and receive a positive lateral flow device (LFD) test result for COVID will be required to self-isolate immediately and won't be required to take a confirmatory PCR test.</p> <p>This is a temporary measure while COVID-19 rates remain high across the UK. Whilst levels of COVID-19 are high, the vast majority of people with positive LFD results can be confident that they have COVID.</p> <p>Under this new approach, anyone who receives a positive LFD test result should <a href="#">report their result on GOV.UK</a></p> <p>Lateral flow tests are taken by people who do not have COVID-19 symptoms. Anyone who develops 1 of the 3 main COVID-19 symptoms should stay at home and self-isolate and take a PCR test. They must self-isolate if they get a positive test result, even if they have had a recent negative lateral flow test – these rules have not changed.</p>
<p><b>COVID symptoms in the household and Close Contacts</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p><b>Close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</b> Managers and employees should refer to the government guidance <a href="#">NHS Test and Trace in the workplace</a></p> <p><b>An individual is legally required to self-isolate if they;</b></p> <ul style="list-style-type: none"> <li>• have tested positive for COVID (on an LFD or PCR test)</li> <li>• have COVID symptoms</li> <li>• have been told to self-isolate by <a href="#">NHS Test and Trace</a></li> </ul> <p><b>COVID in the Household</b> If you live in the same household as someone with COVID you are at significantly higher risk of becoming infected yourself.</p>

- If you are aged 18 years 6 months or over and you are **not fully vaccinated\***, and you **live** in the same household as someone with COVID, you are legally required to stay at home and self-isolate. If you need to self-isolate as a close contact of someone with COVID within the household your isolation period includes the day the first person in your household's [symptoms](#) started (or the day their test was taken if they did not have symptoms) and the next 10 full days.

\*You are fully vaccinated 14 days after having received 2 doses of an approved vaccine (such as Pfizer/BioNTech, AstraZeneca or Moderna/Spikevax) or one dose of the single-dose Janssen vaccine.

- If you are fully vaccinated or aged under 18 years and 6 months, and you live in the same household as someone with COVID, **you are not legally required to self-isolate but must LFD test daily for 7 days where this is possible.**

Whilst the government **advises** you to take an LFD test every day for 7 days if someone you live with has COVID, as a specialist setting, we must **insist** that **all staff** LFD test for 7 days. If any of these test results are positive you must self-isolate from the date of the positive test as per national guidance from 11<sup>th</sup> January 2022.

You do not need to arrange a PCR test as a close contact unless you become unwell with COVID symptoms or are advised to book a PCR test by Test and Trace.

For our pupils and young adults, parents/carers will be strongly advised to test their child daily for 7 days. For those that are

			<p>unable to tolerate testing on a daily basis we would encourage parents/carers to keep their child at home if there is COVID in the household. As a school we have first-hand experience of how quickly this virus spreads and we must put the health and safety of all as a priority. Sending your child into school when there is COVID in the household greatly increases the risk of transmission to others and may result in class closures. We would urge parents/carers to carefully consider the risks before sending their child into school.</p> <p>Staff must be highly vigilant for the development of any signs of illness. Should a pupil/young adult begin displaying COVID symptoms they will be isolated and sent home and a PCR test arranged.</p> <p>Children under 5 are not being advised to take part in daily testing of close contacts. If a child under 5 is a contact of a confirmed case, they are not required to self-isolate and should not start daily testing.</p>
<b>Retesting within 90 Days</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in LFD testing on-site or at home once they have completed their isolation period for their prior infection.
<b>Changes to Isolation Guidance</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	<p>If you are notified by NHS Test and Trace of a positive test result you must complete a period of self-isolation. Your isolation period starts immediately from when your symptoms started, or, if you do not have any symptoms, from the date of your positive LFD test.</p> <p>Your isolation period includes the day your symptoms started (or the day your test was taken if you do not have symptoms), and the next 10 full days.</p>

		<p>You can return to your normal routine and stop self-isolating after 10 full days if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. <b>If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice.</b></p> <p>From 22nd December 2021, the 10 day self-isolation period for people who record a positive PCR test result for COVID has been reduced to 7 days in most circumstances, unless you cannot test for any reason. You can take an LFD test from 6 days after the day your symptoms started (or the day your test was taken if you did not have symptoms), and another LFD test on the following day. The second LFD test <b>must be taken at least 24 hours later</b>. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education setting from day 7.</p> <p>You should not take an LFD test before the sixth day of your isolation period, and you should only end your self-isolation after you have had 2 consecutive negative LFD tests which should be taken at least 24 hours apart.</p> <p>This guidance also applies to children and young people who usually attend an education or childcare setting.</p> <p>Parents/carers will be asked to provide evidence of 2 negative LFD tests for their which must have dates written on them, before the child can return to school.</p> <p>This also applies to children under 5, with LFD testing at parental or guardian discretion.</p> <p>Anyone who is unable to take LFD tests will need to complete the full 10 day period of self-isolation. Further information is</p>
--	--	---

			<p>available in the <a href="#">stay at home: guidance for households with possible or confirmed COVID-19 infection</a>.</p> <p>To further reduce the chance of passing COVID-19 on to others, if you end your self-isolation period before 10 full days you are strongly advised:</p> <ul style="list-style-type: none"><li>• to limit close contact with other people outside your household (where this is possible), especially in crowded, enclosed or poorly ventilated spaces</li><li>• to work from home if you are able to</li><li>• to limit contact with anyone (where this is possible) who is at higher risk of severe illness if infected with COVID-19</li><li>• to follow the <a href="#">guidance on how to stay safe and help prevent the spread</a></li></ul> <p><b>You should follow this advice until 10 full days from when your self-isolation period started.</b></p> <p><b>In addition, as a specialist setting,</b> the staff member/pupil/young adult, where possible, should continue to undertake daily LFD tests for the remaining days of isolation period. For example, if the first LFD test was taken on the sixth day, and the second LFD test was taken on the seventh day, they should continue to take LFD tests on day 8, 9 and 10. If the first LFD test was taken on the seventh day and the second LFD test was taken on the eighth day, they should continue to take LFD tests on day 9 and 10.</p> <ul style="list-style-type: none"><li>• if any of these LFD test results are positive the staff member should isolate and should wait 24 hours before taking the next LFD test</li><li>• on days the staff member is working, the LFD test should be taken in the morning before they arrive at school.</li></ul>
--	--	--	--

<p><b>Omicron Variant</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Any suspected or confirmed close contacts of the Omicron variant will be required to follow national guidance which is currently the same for all variants of COVID.</p>
<p><b>Reduce the Risk of Transmission Through Vaccination</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Vaccines are the best defence against COVID. They help protect young people and adults, and benefit those around them. Vaccination makes people less likely to catch the virus and less likely to pass it on. Almost all of our staff are fully vaccinated and boosted.</p> <p>On Wednesday 22 December, the government accepted advice from the <a href="#">Joint Committee on Vaccination and Immunisation (JCVI)</a> that a primary course of vaccination should be offered to children aged 5 to 11 years old who are in a clinical risk group, or who are a household contact of someone (of any age) who is immunosuppressed.</p> <p>In response to the threat from the Omicron variant, the JCVI advised that a Pfizer booster vaccine should be offered to:</p> <ul style="list-style-type: none"> <li>• children aged 12 to 15 years old who are in a clinical risk group, a household contact of immunosuppressed individuals, and those who are severely immunosuppressed and have had a third primary course of vaccination</li> <li>• all young people aged 16 to 17 years old</li> </ul> <p>All eligible staff and students aged 12 and over are encouraged to take up the offer of the vaccine, including boosters. Information from school has been shared with parents/carers.</p>
<p><b>Asymptomatic and PCR Testing</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Testing remains important in reducing the risk of transmission of infection within schools. That is why, whilst some measures are relaxed, others will remain.</p>

			<p>School is actively engaging with the at home asymptomatic testing programme for staff, promoting its benefits to staff, pupils and parents/carers.</p> <p>It is important that staff and pupils/young adults, where possible, continue to participate in the LFD testing programme testing <b>twice weekly as a minimum.</b></p> <p>A separate risk assessment is in place for the LFD <a href="#">home testing programme</a>.</p> <p><b>The asymptomatic testing programme does not replace the current testing policy for those with symptoms.</b></p> <p>If a member of staff, pupil or young adult are unwell with symptoms that are not officially classed by the government/NHS as COVID symptoms then it is expected that they will take an LFD test (where possible) and if negative, and the person is well enough, that they will attend for work/school/post 19.</p> <p>Due to the nature of our pupils and young adults a decision has been taken not to offer testing to eligible pupils, year 7 and above, on site. This decision was reviewed on 4<sup>th</sup> January 2022. Due to the nature and complex SEND of many of our pupils, testing on site may be a distressing experience which could result in challenging behaviours. We cannot and will not restrain pupils for the purpose of testing and do not have the staffing capacity to bring pupils out of class for testing, which would be disruptive and potentially confusing for our young people, or the capacity to deal with resulting behaviours created by the testing process.</p> <p>Whilst we are doing everything we can do mitigate risk <b>we are reliant on our parents/carers routinely testing their child twice weekly (age 11 and above) where this is possible.</b></p>
--	--	--	---

			There is currently no requirement to routinely test children under the age of 11.
<b>Reduce the Risk for Visitors and Contractors</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	There is information displayed in reception regarding COVID Symptoms and a visual guide for good hand washing. Visitors and contractors must anti-bad their hands before signing in and out.  A separate risk assessment is in place for hirers and visitors to the Hydro-Pool.
<b>Educational Visits</b>	Staff, pupils, young adults	Potential spread of infectious disease	A full and thorough risk assessment in relation to all educational visits must be carried out ensuring that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. The risk assessment will be approved depending on the visit type, either by the school/nursery or LCCs Educational Visits Team via Evolve prior to the visit taking place.  Risk assessments should consider contingency arrangements for a number of possibilities including a participant developing COVID-19 symptoms during the visit or a member of staff having to self-isolate and being unable to attend.  The school will liaise with the venue/activity provider as part of the risk assessment process to ensure it has made its own assessment of the risk of COVID-19 and implemented suitable controls measures to prevent infection. Preliminary visits to the venue will be carried out if deemed necessary to check measures are place.
<b>International Travel</b>	Staff, pupils, young adults, visitors,	Potential spread of infectious disease	Staff are reminded that when booking a foreign holiday, they need to ensure there is sufficient time to include any potential self-isolation or quarantine period, so that they do not need to request leave during term time. Any staff member unable to return to school as the result of a holiday in relation to isolation/quarantine will not receive pay for any days absent. If they believe that their travel plans may impact on their ability to

			<p>return to work on the first day of term, they must discuss this with the Headteacher before travelling.</p> <p>Staff and parents/carers should refer to the latest international travel guidance before booking a holiday abroad;  <a href="https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19">https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19</a></p>
<p><b>Managing a COVID Outbreak in School</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>In a special school an 'outbreak' is defined by the PHE as 2 persons who have mixed closely testing positive for COVID within a 10 day period.</p> <p>Further information can be found in our Outbreak Management Plan which is available on request.</p> <p>The Outbreak Management Plan (available from the school) outlines what action school will take if pupils, young adults or staff test positive for COVID-19 (on an LFD or PCR), and how school would operate if advised to take extra measures to help break chains of transmission.</p> <p>School continues to record COVID related absence in accordance with the information contained within <b>the Health Security Agency Resource Pack</b>.</p> <ul style="list-style-type: none"> <li>• In the event of an outbreak any staff required to work from home will be supported to do so including ensuring they have suitable equipment, developing appropriate communication channels and looking after their physical and mental wellbeing.</li> <li>• A homeworking checklist and risk assessment will be completed for any staff working from home for a prolonged period which is reviewed on a 3-monthly basis.</li> </ul>
<p><b>Communication, Consultation and Training</b> groups) to monitor and understand any unforeseen impacts of changes to working environments.</p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Employers have a legal duty to consult workers on health and safety matters.</p>
<p>Issue: 7 Issued by: H&amp;S Team</p>	<p>School Covid-19 Risk Assessment Page 23 of 26</p>		

			<p>To help workers feel safe returning to work employers should consult with them on any health and safety measures that have been put in place to reduce the risk of COVID-19 spreading.</p> <p>School will continue to engage with staff as we move forward into the autumn term via, staff meetings and email.</p> <p>Clear and up to date information and guidance on how to manage the risks associated with Covid-19 is available via the schools portal and <a href="#">Government website</a>.</p> <p>Signage, posters and other instructions use simple, clear messaging to explain guidelines using images and clear language, with consideration of groups for which English may not be their first language.</p>
<p><b>Stress and Anxiety</b></p>	<p>Staff, pupils, young adults, visitors,</p>	<p>Potential spread of infectious disease</p>	<p>Mental health is important, especially during times of uncertainty. The government has published <a href="#">guidance on the mental health and wellbeing aspects of coronavirus (COVID-19)</a>.</p> <p>The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the <a href="#">extra mental health support for pupils and teachers</a> is available.</p> <p>The <a href="#">Education Support Partnership</a> provides a free helpline for school staff and targeted support for mental health and wellbeing.</p> <p>The Headteacher and Senior Leadership Team monitor working arrangements and offer support and advice where necessary.</p> <ul style="list-style-type: none"> <li>• Staff must alert a member of SLT if they are feeling stressed or anxious or wish to report a breach of school safe working policy/guidelines so that intervention can occur.</li> </ul>

			<ul style="list-style-type: none"><li>• A <a href="#">risk assessment addressing COVID-19 concerns for an employee</a> will be completed for any member of staff raising concerns about their safety or well-being and appropriate control measures identified and implemented.</li><li>• Staff are made aware of sources of information via the school portal that will assist their wellbeing such as:<ul style="list-style-type: none"><li>▪ <a href="#">Employee Wellbeing</a></li><li>▪ <a href="#">MIND web site</a></li><li>▪ <a href="#">H&amp;S COVID-19 web page</a></li></ul></li></ul>
--	--	--	--

<b>PART C: ACTION PLAN Further action / controls required</b>					
<b>Action required</b>	<b>Person(s) to undertake action?</b>	<b>Priority</b>	<b>Projected time scale</b>	<b>Notes / comments</b>	<b>Date</b>
<b>Conduct ventilation risk assessment and check list</b>	Anna Lazenbury	1	30/09/2021	The Risk Assessment has been completed and added to the website on 20/09/2021	20/09/2021
<b>Update COVID Risk Assessment in light of new government guidance issued 26<sup>th</sup> November 2021</b>	Anna Lazenbury	1	01/12/2021	The Risk Assessment has been updated in line with current guidance in the following areas: <ul style="list-style-type: none"> <li>• Wearing of facemasks in communal areas.</li> <li>• Recommencement of school clubs and swimming</li> <li>• Advice regarding the Omicron variant</li> <li>• Advice on international travel.</li> </ul>	02/12/2021
<b>Update COVID Risk Assessment in light of new government guidance issued January 2022</b>	Anna Lazenbury	1	01/12/2021	<ul style="list-style-type: none"> <li>• Changes to isolation periods</li> <li>• Reference to Plan B</li> <li>• Update on CO2 monitors</li> <li>• Update on vaccines</li> <li>• Ref to remote learning</li> <li>• Restrictions in school</li> <li>• Close contact guidance</li> <li>• 90 day retesting</li> </ul>	